

SUPP FY25 Calendar of Required Documents Due Dates

Month/Year	DHS	Prevention Hub
July 2024	<p>July 15</p> <ul style="list-style-type: none"> June MGI/Final FY24 MGI (Subject to Change) <p>July 31</p> <ul style="list-style-type: none"> FY24 RSUPIC Annual Report <i>[RSUPIC only]</i> FY24 SRSUPS Annual Report <i>[SRSUPS only]</i> 	<p>July 31</p> <ul style="list-style-type: none"> Submit FY24 4th Quarter Report CUPS/SUPS only: <ul style="list-style-type: none"> Edit FY24 YAC Work Plan Projections to display actual # meetings and actual # youth members Report all YPE cycles implemented during FY24 Report all My Generation Rx programs completed during FY24 Report all YAC meetings implemented during FY24 Upload FY24 Communication Campaign #1 and #2 Annual Report Form/Project Timeline Upload Resource Directory Upload FY24 YAC Meeting Minutes RSUPIC only: <ul style="list-style-type: none"> Upload RSUPIC Outreach Plan for 4th Quarter Upload FY24 Advisory Council Meeting Minutes
August 2024	<p>August 15</p> <ul style="list-style-type: none"> July MGI <p>August 31</p> <ul style="list-style-type: none"> FY25 Close Out Reports (Subject to Change) 	<p>August 30</p> <ul style="list-style-type: none"> CUPS/SUPS only: <ul style="list-style-type: none"> Report FY25 YAC/YPE/CC Work Plan Projections
September 2024	<p>September 15</p> <ul style="list-style-type: none"> August MGI 	
October 2024	<p>October 15</p> <ul style="list-style-type: none"> September MGI 	<p>October 31</p> <ul style="list-style-type: none"> Submit FY25 1st Quarter Report CUPS/SUPS only: <ul style="list-style-type: none"> Report My Generation Rx programs Report YAC Meetings Upload IYS Outreach Plan RSUPIC only: <ul style="list-style-type: none"> Upload RSUPIC Outreach Plan for 1st Quarter
November 2024	<p>November 15</p> <ul style="list-style-type: none"> October MGI 	
December 2024	<p>December 15</p> <ul style="list-style-type: none"> November MGI 	

Month/Year	DHS	Prevention Hub
January 2025	January 15 <ul style="list-style-type: none"> December MGI 	January 31 <ul style="list-style-type: none"> Submit FY25 2nd Quarter Report CUPS/SUPS only: <ul style="list-style-type: none"> Report My Generation Rx programs Report YAC Meetings Upload IYS Outreach Plan RSUPIC only: <ul style="list-style-type: none"> Upload RSUPIC Outreach Plan for 2nd Quarter
February 2025	February 15 <ul style="list-style-type: none"> January MGI 	
March 2025	March 15 <ul style="list-style-type: none"> February MGI 	
April 2025	April 15 <ul style="list-style-type: none"> March MGI 	April 1 <ul style="list-style-type: none"> CSUPS/SUPS only: <ul style="list-style-type: none"> Report Drug Take Back Event Report National Prevention Week Activities April 30 <ul style="list-style-type: none"> Submit FY25 3rd Quarter Report CUPS/SUPS only: <ul style="list-style-type: none"> Report My Generation Rx programs Report YAC Meetings Upload IYS Outreach Plan RSUPIC only: <ul style="list-style-type: none"> Upload RSUPIC Outreach Plan for 3rd Quarter
May 2025	May 15 <ul style="list-style-type: none"> April MGI 	
June 2025	June 15 <ul style="list-style-type: none"> May MGI 	
July 2025	July 15 <ul style="list-style-type: none"> June MGI <i>(Subject to Change)</i> July 31 <ul style="list-style-type: none"> FY25 RSUPIC Annual Report <i>[RSUPIC only]</i> FY25 SRSUPS Annual Report <i>[SRSUPS only]</i> 	July 31 <ul style="list-style-type: none"> Submit FY25 4th Quarter Report CUPS/SUPS only: <ul style="list-style-type: none"> Edit FY25 YAC Work Plan Projections to display actual # meetings and actual # youth members Report all YPE cycles implemented during FY25 Report all My Generation Rx programs completed during FY25 Report all YAC meetings implemented during FY25 Upload IYS Outreach Plan Upload FY25 Communication Campaign #1 and #2 Annual Report Form/Project Timeline Upload Resource Directory Upload FY25 YAC Meeting Minutes RSUPIC only: <ul style="list-style-type: none"> Upload RSUPIC Outreach Plan for 4th Quarter Upload FY25 Advisory Council Meeting Minutes